



GUARDIAN ANGEL DAYCARE

COVID-19 CHILD CARE

PROTOCOLS

Dear Parents/Guardians:

Guardian Angel Daycare administration in cooperation with Nikki Ward and Nurse Amanda Hankins created the following protocols that will be followed during the Summer months and we will evaluate these protocols in the Fall. We are also following the directions of the Utah Department of Health and the guidelines established by the Child Care Licensing Program <https://childcarelicensing.utah.gov/>.

Although we are not yet away from the challenges the current pandemic represents for every individual, we understand the need in our community and our number one objective is the safety and well being of the children in the daycare, our staff, and all families.

We encourage parents to take everyday preventative measures to help protect their family from the spread of COVID-19:

- Avoid close contact with people who are sick.
- Encourage respiratory etiquette (e.g. covering coughs and sneezes with a tissue or sleeve). Teaching little ones to avoid putting their hands in their mouth and nose.
- Encourage proper handwashing with soap and water for at least 20 seconds or with hand sanitizer that contains at least 60% alcohol.
- Keep your child at home if sick with any illness.
- Be prepared if the daycare closes temporarily. Consider planning for alternate childcare arrangements if needed.
- Perform routine environmental cleaning.
- Please notify us via email or by phone if you have traveled outside of the US or have plans to.

Parent Drop-Off and Pick-Up

- Prior to dropping off your student please make visual inspections of the child for signs and symptoms of illness. Signs and symptoms to monitor for include flushed cheeks, rapid and/or difficult breathing, vomiting, diarrhea, inconsolable, and fatigue.
- We will transition to **parking drop-off and pick-up for the summer** and evaluate this

protocol in the Fall.

- Anyone dropping off and picking up their child is required to wear a face mask.
- A GADC employee will greet you in the parking lot. We will take your child's temperature and we will ask you 6 questions regarding your child's health. If your child has a temperature of 100.0 degrees or greater, they will need to stay home until he/she is fever-free without the use of antipyretics I.E. Ibuprofen, Tylenol. If they have vomiting and/or diarrhea they have to stay home symptom-free for **72 hours**.
- After drop-off, a GADC employee will escort your child to our facility and walk him/her to their corresponding classroom.
- Hand hygiene procedures will take place as soon as your child is in the building and repeatedly throughout the day as well for all employees. For Infant and Toddlers, we will wash their hands with soap and water. For 2-year-olds and older, we will immediately help them wash their hands with soap and water for 20 seconds. Each classroom will have a hand sanitizer solution and everyone entering the classroom is required to use it.
- In order to serve you better, we ask that you provide us with a set schedule of when you will be dropping-off and picking-up your child(ren). We understand that things might change and we also ask for your patience as we transition to this new protocol.
- Ideally, the same parent or designated person should drop-off and pick up the child every day. If possible elderly people such as grandparents or those with serious medical conditions should not pick up or drop off.
- If your child is sick during the day, we would need your child to be picked up ASAP. We will require an emergency pick-up friend or family member number added to your child's file in the event we are unable to get a hold of you. We will have a "get well room" in our facility and your child alongside a caretaker will be in that room until he/she is picked up.
- Please call the front office once you are in the parking lot to notify us that you are here to pick up your child.
- Upon pickup we will follow the same process, a GADC employee will check out your child and will get them and their belongings from their classroom. Our goal at this time is to have the least amount of traffic we can in and out of the classroom and our building.

Social Distancing Strategies

- We will limit the childcare classes to no more than 12 people in each group, and the same child care providers will remain with the same group each day.
- We will keep each group of children in a separate room and will continue to follow the Utah State guidelines caregiver to child ratios.

Infant - Toddler: 1 caregiver - 4 children

2-year-old: 1 caregiver - 7 children

3-year-old: 1 caregiver - 12 children

4-year-old: 1 caregiver - 15 children

School-age 1 caregiver - 20 children

- We will use the open area for our 1-year-old and 2-year-old groups. We will clean, sanitize, and disinfect each area after being used.
- Playground structure will not be used at this time, we will take the kids out to the open field to exercise and run. We will also take the kids out on the stroller and the same cleaning, sanitize and disinfecting procedures will be completed.
- During nap time we will try to space out the mats as much as possible and we will have children be head to toe in order to further reduce the potential for viral spread.

Healthy Hand Hygiene Behavior

- All children, staff, and volunteers will engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks.
 - Before and after preparing food or drinks.
 - Before and after eating or handling food, or feeding children.
 - Before and after administering medication or medical ointment
 - Before and after diapering.
 - After using the toilet or helping a child use the bathroom.
 - After coming in contact with bodily fluid.
 - After handling animals or cleaning up animal waste.
 - After playing outdoors or in sand.
 - After handling garbage.
- Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.
- We will supervise children when they use hand sanitizer to prevent ingestion.
- Assist children with handwashing, including infants who cannot wash hands alone.
- After assisting children with handwashing, staff will also wash their hands.
- We ask that you talk to your kids about proper handwashing and that you let them know what is expected in the daycare.

Clean, Disinfect and Sanitize

Caring for Our Children provides national standards for cleaning, sanitizing, and disinfection of educational facilities for children. Toys that can be put in the mouth should be cleaned and sanitized (see below). Other hard surfaces, including diaper changing stations, doorknobs, and floors can be

disinfected.

Intensify cleaning and disinfection efforts:

- Each classroom has a cleaning and sanitizing schedule they must follow. In addition to that, we have created a rotating cleaning and sanitizing schedule for all the common areas.

The main lobby, entrance doors, office space and computer areas, doorknobs, kids open area, kitchen, bathrooms, classroom sink handles, countertops, nap pads, desks, chairs, cubbies, clock in/out station, faculty common area, any areas that are frequently touched, especially toys and games.

- We will limit the number of toys each classroom has and keep a close eye on how children are using the toys. We will rotate each child to complete an activity and clean and disinfect each item after it has been used.
- At the end of the day, each teacher will follow their individual end of day cleaning checklist.

Clean and Sanitize Toys

- Toys that children have placed in their mouths or are otherwise contaminated by body secretions or excretions will be set aside until they are cleaned by hand by a person wearing gloves. We will clean the toys with water and detergent first, then we will rinse, and sanitize with an EPA-registered disinfectant, rinse again, and air-dry. We will also use a mechanical dishwasher to clean the toys.
- Machine washable cloth toys will be used by one individual at a time.
- Toys will only be used for the assigned classroom and not move from one classroom to another.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered high risk for transmission and do not need additional cleaning or disinfection procedures.

Clean and Disinfect Bedding

- Each child will continue to have their own individual crib, sleeping cot, and/or sleeping mat as well as bedding sheets, pillows, and blankets. They will be stored away and labeled properly. We will clean each mat after being used and all the bedding will be washed weekly.

Caring for Infants and Toddlers Diapering

- The handwashing procedure will be followed prior to diapering a child. Gloves must be

worn at all times. Procedures will be posted in all diaper changing areas. Steps include:

Prepare (includes putting on gloves)

Clean the child

Remove trash (soiled diaper and wipes)

Replace diaper

Wash child's hands

Clean up diapering station

Wash hands

- After diapering, wash your hands (even if you were wearing gloves) and disinfect the diapering area with a fragrance-free bleach that is EPA-registered as a sanitizing or disinfecting solution. If other products are used for sanitizing or disinfecting, they should also be fragrance-free and EPA- registered. If the surface is dirty, it should be cleaned with detergent or soap and water prior to disinfection.

Washing, Feeding or Holding a Child

- It is important to comfort crying, sad, and/or anxious infants and toddlers, and they often need to be held. To the extent possible, when washing, feeding, or holding very young children: Childcare providers can protect themselves by wearing an over-large button-down, long-sleeved shirt and by wearing long hair up off the collar in a ponytail or other updo.
- Child care providers will wash their hands, neck, and anywhere touched by a child's secretions.
- Child care providers will change the child's clothes if secretions are on the child's clothes. We will change the button-down shirt, if there are secretions on it, and wash their hands again.
- Contaminated clothes will be placed in a plastic bag and will be sent home.
- Infants, toddlers, and their providers will have multiple changes of clothes on hand in the child care center. We ask that you bring at least 5 sets of clothes when you drop-off your child. We will let you know when more is needed.

Bottle and Food for Infants:

- Please bring in 3-4 pre-made bottles for the day, depending on how much formula they drink. All bottles should be properly labeled with your child's first and last name.
- We ask that you bring solid meals in a sealed container and use a lunch box also labeled. We will clean the exterior of the containers and the food that is brought into the daycare.

Toddler - School-age children:

- All meals will be prepared in our kitchen and delivered to each classroom. We will

continue to serve all meals (morning snack, lunch, and afternoon snack) inside your child's respective classroom. We will use all disposable plates and utensils.

- The hand-washing procedure will be followed by all employees as well as all children in the daycare. All areas will be clean after being used.
- If your child has a special dietary need we ask that you bring their lunch box inside a bag, once in the classroom, we will also dissect any sealed containers.

Sick Policy:

- The staff understands that it is difficult for working parents when their child is sick. However, it is imperative that the health and well being of all the children and staff be taken into consideration. If your child exhibits behavior changes, has a temperature 100.0 degrees or higher, and/or does not feel well enough to participate comfortably in the daily activities, he/she will need to be picked up from daycare. If your child has diarrhea, we will call you after the first one to let you know that if they have a second one, he/she will need to be picked up. For a child that vomits, he/she will need to be picked up immediately. Children should be picked up as soon as possible; no later than one hour from the time the parent was notified of the child's illness.
- If your child has had diarrhea, vomiting, or a fever, and was sent home from our center, he/she will need to remain home the day following being sent home, and may not return until he/she is free of symptoms for **72 hours** and has not been given any fever-reducing medications for at least eight hours.
- All babies less than four months of age with a temperature of 100.0 degrees or higher should seek medical attention. Also, if your child has mucous discharge from the nose, eyes, or ears, it may be an indication of an infection; please keep your child home. It is difficult to keep children from spreading germs through hand to mouth contact (i.e. touching nose or ears, rub eyes then touch toys).

Our policy overrides any doctor's notes, to when a child may return to daycare.

- When your child contracts any communicable disease such as chickenpox, impetigo, hand-foot-mouth, conjunctivitis (pink eye), etc., he/she may return to the center only with a physician's release. We appreciate your assistance in helping us keep our center as healthy as possible.

If a case of COVID-19 is reported within our center, the Utah Department of Health will be notified. The center will comply with the health department, close, disinfect and reopen when allowed.